

# MATC ORGANIZATION & COMMITTEES

(Approved By MATC Board On 9/11/14)

\* Designates MATC Voting Board Member

- **Communications & Marketing**
  - Event marketing and artwork
  - Send out emails
  - Maintain webpage
  - Monthly or weekly bulletin updates

\*Chairman: Jeff Branham  
Assistant Chair: Jason Pickering
  
- **Secretary**
  - Maintain minutes and communication among members

\*Secretary: Steve Thagard  
Assistant Secretary: TBD
  
- **Planning Committee**
  - Calendar planning
  - Event planning
  - Maintain contact database of possible speakers
  - Monthly Meeting Coordinator

\*Chairman: Pat Flanagan  
Assistant Chair: TBD
  
- **Kitchen / Setup Committee**
  - Set up menus and food preparation
  - Set up room venue for events
  - Coordinate after event clean up
  - Raise volunteers to help in kitchen, room set up and clean up

\* Chairman: Bob Mackey  
Assistant Chair: Bob Oros
  
- **Membership Committee**
  - Maintain contact database
  - Attract new members
  - Recruit volunteers for other committees

\*Chairman: Dick Baensch  
Assistant Chair: TBD
  
- **Service / Project Outreach / JMJ**
  - First Point of Contact and screener for service requests
  - Parish Ministry Liason
  - Coordinate events with JMJ (Dan Gorman Liason)
  - Work with planning committee to get events on calendar

\*Chairman: TBD  
Assistant Chair(s): TBD
  
- **Finance - Treasurer / Chair & Co-chair**
  - Maintain account
  - Track revenue & expenses
  - Interface with SMM bookkeeping on MATC events.

\*Chairman: J.R. Thorsen  
Assistant Chair: Dave McCarron
  
- **Board Officers**
  - Coordinate and run meetings
  - Outreach to other parish's men's groups to coordinate events.
  - Develop plans of succession for committees
  - Visioning
  - Spirituality Focus

\*President: Jim Lee  
\*Vice President: Rory Kolarich  
Past President: Mac Finnane  
\*Secretary: Steve Thagard  
\*Treasurer: JR Thorsen